

LEAWOOD VILLAGE BOARD OF TRUSTEES MEETING

November 9, 2010 – MINUTES

Trustees Present:

Denny Desmond, Chairman
David Smith, Vice-Chairman
Caleb Head, Treasurer
Dale Owen, Clerk
Fran Owen, Secretary

Visitor Present:

Ronald W Thomas 511 Grandview
Joyce Hogan 4312 Connecticut
Dan & Becky Heffren 2016 E 46th Street

Denny Desmond, Chairman, called the meeting to order at 6:30 P.M. at the Redings Mill Fire Department located at 5202 S. Rangeline Road.

Minutes from the September 28, 2010 Board of Trustees meeting were presented. Motion made by Dave Smith and second by Caleb Head to forgo the reading of the September 28, 2010 minutes as everyone had received copies and accept the minutes as presented. In favor 5 Opposed 0. Motion passed.

Original financial bank statements and bank reconciliation statements for September and October 2010 were presented by Caleb Head. Statements were reviewed by each trustee, signed and dated. Ending balance for September 2010 was \$109,069.85. The October 2010 ending balance was \$109,268.08. (There were no outstanding checks). Pending liabilities totaling \$1,412.33 and estimated automatic deductions for Empire District Electric of \$580.00 were presented by Caleb Head. Motion made by Fran Owen and second by Dave Smith to accept the financial statement and pay pending liabilities. In favor 5 Opposed 0. Motion passed.

The Chairman's Financial Information Report was presented and reviewed. The report contained the Summary of Revenues and Expenses and Fund Balances as well as the Financial Statement as of October 31, 2010, Year to Date Actual vs. Budget as of October 31, 2010 and a recap of the Leawood Bank Statements. A correction was made on Schedule A to change the date of the balance from 8/31/10 to 10/31/10. At the advice of legal council a separate fund was set up for tracking restitution money received from Paul Boyd. Motion made by Dale Owen and second by Caleb Head to approve the reports as presented. In favor 5 Opposed 0. Motion passed. All trustees present initialed all reports.

A money market account in the amount of \$80,000 was approved at the last meeting. Dave Smith and Caleb Head signed the documentation along with Denny Desmond. Caleb Head will drop the document off at the bank.

Old Business:

- 1 **Publishing Election Notices** – Denny Desmond advised the he will send a letter to Bill White and Ron Richard concerning the cost of publishing election notices in *The Joplin Globe*.
- 2 **Delinquent Real Estate Taxes** – \$1,817.85 still remains uncollected from pre 2009. Caleb advised that the letters have not been sent but will be mailed before the end of the year.
- 3 **Village Real Estate Tax Collection** - \$16,031.65 has been collected for 2009 and \$159.54 remains outstanding. Having the Newton County Collector collect the taxes is working well. A spread sheet showing monthly collections was handed out (copy attached). Interest for the months of February and May were the same (\$13.17). Caleb to check and advise the correct amounts.
- 4 **Storm Debris Removal Reimbursement** – State of Missouri still owes the village \$740.00. Payment has not been received. Denny will continue to work on obtaining the money.
- 5 **Paul Boyd Investigation:**
 - A) Criminal Case – Next court appearance will be June 2011. Attached is a copy of the letter Denny Desmond sent to Jacob Skouby in reference to the sentencing hearing held on June 25, 2010. Paul Boyd has paid the village \$700 in restitution payment. However, the money may have to be returned as it was received prior to Paul Boyd filing for bankruptcy.
 - B) Civil Law Suit – Suit will be in effect for 10 years and can be filed again if necessary.
- 6 **Road /Street Repairs:**
 - A) Dave Smith reported Swift Construction had not made the repairs to Brookwood Drive. We are on the waiting list. May lose the window for doing repairs this year perhaps will have to wait until spring.
 - B) Dave Smith to work on establishing a road repair committee made up of village residents. Dave advised he had been talking with Kirk Higgins a village resident and a civil engineer with Allgeier Martin & Associates. Kirk would be interested in serving on the committee. Four members will be needed for the committee. Suggestion made that a member of the Zoning & Planning Committee (perhaps Dale Blanchard) serve on this committee. Dave will meet with Kirk Higgins before calling Zoning & Planning members and developing a plan.
- 7 **Purchasing Policy** – Under development – nothing new to report.

8 Missouri State Auditor's Report:

- A) Some items remain open
 - i) Bond – can't obtain at this time
- B) Public access policy according to state law - note made in the November issue of the *Leawood Ledger*. Issue closed.

9 Issues and/or Complaints:

- A) 137 Valleyview – Nothing new to report

10 Maintaining Records - Note made in the November issue of the *Leawood Ledger* where the records are stored. Issue closed.

11 Operating Procedures and Policies:

- A) Board members will continue to develop the policy
- B) Board members to make a list of their specific job responsibilities.

12 Animal Control - Notice will be put in *Leawood Ledger* concerning animals running loose and/or dumping in residents yards – issue closed

13 Tree Trimming:

- A) Caleb Head advised he had not contacted Wright Tree Service as he didn't think they would be available to trim trees in Leawood Village. He did, however, talk with Scott Mackey with Empire District Electric. He advised that Scott would be willing to do an analysis for the village for a fee.
- B) Dan & Becky Heffren – expressed their concern using road fund money to trim trees. Said they preferred it be used for road repairs. Questioned why trimming of 20' and 30' lengths. Denny advised them that if the owner trimmed the trees 20' would be acceptable and if the village hired someone to do the trimming they would be trimmed to 30' as we didn't want to have to trim trees every few years. They also wanted to know about repairs to 46th Street east of Connecticut. Advised them we were working on it.
- C) Joyce Hoglan – Questioned the height for trimming the trees. She read a letter she had written to Empire District Electric concerning the way they trimmed the trees in her yard. After hearing the discussion and plans she said she is ok with the plans the village has for trimming the trees.
- D) No action taken on hiring someone to trim the trees. Tabled until next meeting.

14 Harry S Truman Coordinating Council – Motion made by Caleb Head and second by Dale Owen to approve the minutes from the special meeting held on August 17, 2010. In favor 5 Opposed 0. Motion passed.

15 Emerald Drive Street Lights – Dale reported that he had not made contact with Dale Blanchard concerning the lights.

New Business:

1 Building Permits – None issued

2 Complaints:

- A) 125 Valleyview – Issue closed.
- B) Yearington 1923 E 47th – Denny received a complaint from Ray Cavanaugh (1909 E 47th) in reference to the trashy appearance of this property (abandoned trucks, building materials, etc.). Denny to send a letter
- C) Vacant lot located at 45th & Connecticut – Owner of property thought lot was two acres and it turned out to be 1.22. Owner will need to request a variance from the Board of Adjustments should they decide to build. Dave Smith will notify the owner.

3 Storm Water – Denny Desmond advised he had responded to a request from the State of Missouri concerning storm water. He reported to them that the village is on septic with a few exceptions and they are covered by Joplin.

4 April Election – Three positions will be on the ballot. Dave Smith advised that he will not run again. Dale Owen and Denny Desmond will seek re-election. Notice will be placed in the January issue of the *Leawood Ledger* concerning filing dates.

Motion made by Caleb Head and second by Dale Owen to adjourn the meeting. In favor 5 opposed 0. Motion passed. Meeting adjourned at 8:50 P.M. Next meeting will be January 18, 2011.

Minutes prepared by:

Minutes approved by:

Fran Owen, Secretary Date

Denny Desmond, Chairman