

LEAWOOD VILLAGE BOARD OF TRUSTEES MEETING

May 17, 2011 – MINUTES

Trustees Present:

Denny Desmond, Chairman
Brad Long, Vice Chairman
Caleb Head, Treasurer
Dale Owen, Clerk
Fran Owen, Secretary

Visitor Present:

Kurt Higgins, Chairman Road Committee

Denny Desmond, Chairman, called the meeting to order at 6:30 P.M. at the Redings Mill Fire Department located at 5202 S. Rangeline Road.

Minutes from the March 15, 2011 Board of Trustees meeting were presented. Motion made by Caleb Head and second by Dale Owen to forgo the reading of the March 15, 2011 minutes as everyone had received copies and accept the minutes as presented. In favor 5 Opposed 0. Motion passed.

Minutes from the April 19, 2011 Special Election Meeting (certification of election results and election of trustees) were presented. Motion made by Dale Owen and second by Caleb Head to accept the minutes as presented. In favor 5 Opposed 0. Motion passed.

Original financial bank statements and bank reconciliation statements for March and April 2011 were presented by Caleb Head. Statements were reviewed by each trustee, signed and dated. Ending balance for March 2011 in the checking account was \$16,921.75 and the April 2011 ending balance was \$20,222.21. There were no outstanding checks. Current balance in the investment account for March 2011 is \$125,144.17 and for April 2011 is \$125,185.31. Pending liabilities totaling \$2,572.43 and estimated automatic deductions for Empire District Electric of \$650.00 were presented. Motion made by Fran Owen and second by Brad Long to accept the financial statement and pay pending liabilities totaling \$3,222.43. In favor 5 Opposed 0. Motion passed.

The Chairman's Financial Information Report was presented and reviewed. The report contained the Summary of Revenues and Expenses and Fund Balances as well as the Financial Statement as of April 30, 2011, Year to Date Actual vs. Budget as of April 30, 2011 and a recap of the Leawood Bank Statements. Year to date actual versus budget for 2011 resulted in a net surplus of \$11,537.67. All trustees present initialed all reports. Motion made by Caleb Head and second by Brad Long to approve the Chairman's Financial Reports as presented. In favor 5 Opposed 0. Motion passed.

Old Business:

- 1 **Publishing Election Notices** – Issue closed.
- 2 **Delinquent Real Estate Taxes** – Caleb Head reported that letters were mailed to those residents with a good mailing address. Received letter from Jack Cresap contesting the delinquent amount of \$33.99 on his property saying he had paid. Motion made by Denny Desmond to remove Mr. Cresap from this list. All trustees in agreement. No notification letter will be sent to Mr. Cresap.
- 3 **Paul Boyd Investigation:**
 - A) Criminal Case: Next court appearance on the theft charge will be on June 26, 2011. Paul Boyd continuing to make very minimal payments.
- 4 **Road /Street Repairs:**
 - A) Kurt Higgins reported that he and Dave Smith had painted and measured the streets needing repairs.
 - B) Kurt presented a copy of the bid proposal that had been sent to Swift Construction Co., Inc., Belvins Asphalt, APAC-Missouri for repairs.
 - C) .Cost of repairs would cost approximately \$200,000 and micro sealing (by Vance Brothers) would cost approximately \$1.74 per square yard for \$175,000.
 - D) Bids are due on Wednesday for repairs and overlay. Time frame to do the work would be to begin anytime this summer. October would be the latest work could be done.
 - E) General discussion held concerning financing options. Options included obtaining a four to five year loan from the bank (\$150,000 to \$175,000), increasing real estate taxes, and using cash on hand in the bank checking account (\$100,000 to \$125,000). The village would need to borrow between \$200,000 and \$275,000 in order to do all the repairs at one time. Four of the board members opposed increasing real estate taxes and were in favor of borrowing the total amount needed (Brad Long, Caleb Head, Dale Owen, and Fan Owen). Denny Desmond was in favor of increasing taxes.
 - F) Denny Desmond will contact Mike Talley, village attorney, for advise on what the limitations are on borrowing money
- 5 **Missouri State Auditor's Report:**
 - A) Purchasing Policy – under development – nothing new to report

- 6 **Issues and/or Complaints** – 1923 E 47th Street (Yearington) Issue closed.
- 7 **Operating Procedures and Policies** - Board members continue to develop the policy.
- 8 **Tree Trimming** - Caleb Head reported that he had contacted Affordable Tree Trimming a couple of times but they had not sent a bid. He is waiting on a couple of other companies to bid.
- 9 **Emerald Drive Street Lights** – Dale Owen reported that he had nothing new to report.
- 10 **Audit Committee:**
 - A) Denny Desmond advised that no village residents had volunteered for this committee.
 - B) Denny Desmond presented a letter of Review and Verification of Financial Transactions for Calendar Year Ending December 31, 2010. All trustees reviewed the letter, signed and dated it.
- 11 **Snow Removal Contract** – Denny Desmond reported that he had mailed the contract to Paul Horton for signature and was waiting for him to return it. Denny noted that the requirement to present an invoice for payment had been removed from the new contract. No other changes were made.
- 12 **South Middle School Street Crossing** – Issue closed.

New Business:

- 1 **Building Permits** – Dale Owen reported that building permit #2011-1 had been issued to Glen Wheeler, 67 Horseshoe Drive (check #4620 in the amount of \$5.00) for an out building.
- 2 **Complaints:** Denny Desmond reported he had received a complaint from Steve Sterns and Tammy Marley concerning Tom Ashton’s property on Indiana Street, needing mowing. Denny said he had contacted Mr. Ashton and he had someone coming to mow. However, mowing has not been done. Denny to issue nuisance ordinance violation notice.
- 3 **Hazardous Mitigation Plan** – Denny Desmond presented an ordinance of intent to participate in natural hazard mitigation and to work toward becoming a safer community. Motion made by Denny Desmond and second by Caleb Head to approve the plan on the first reading and forgo further readings as notice has been given. In favor 5 Opposed 0. Motion passed. Ordinance number is 2011-01.
- 4 **State Auditor’s Financial Report** – Denny will have report notarized and attach financial statements. Report is due June 30.
- 5 **Property at 45th & Connecticut** – Denny Desmond reported that he had received a letter from Kyle and Kathy Denham concerning a request to sell the property at 45th & Connecticut as two lots. Consensus of the trustees was that they would need to go to ask the Zoning and Planning Board for approval. However, the board of trustees felt they would deny the request should it pass Zoning and Planning. Denny to notify Mr. & Mrs. Denham of the board’s opinion.

Motion made by Caleb Head and second by Brad Long to adjourn the meeting. In favor 5 opposed 0. Motion passed. Meeting adjourned. Next meeting will be July 19, 2011.

Minutes prepared by:

Minutes approved by:

 Fran Owen, Secretary Date

 Denny Desmond, Chairman