

# LEAWOOD VILLAGE BOARD OF TRUSTEES MEETING

## November 20, 2012 – MINUTES

### **Trustees Present:**

Denny Desmond, Chairman  
Brad Long, Vice Chairman  
Caleb Head, Treasurer  
Dale Owen, Clerk  
Fran Owen, Secretary

Denny Desmond, Chairman, called the meeting to order at 6:30 P.M. at the Redings Mill Fire Department located at 5202 S Range Line Road.

Minutes from the September 18, 2012 meeting were presented. Motion made by Dale Owen and second by Brad Long to forgo the reading of the minutes as everyone had received copies and accept the minutes as presented. In favor 5 Opposed 0. Motion passed.

Original financial bank statements and bank reconciliation statements for September and October 2012 were presented by Caleb Head. Statements were reviewed by each trustee, signed and dated. Ending balance for September 2012 in the checking account was \$26,049.47 and the October 2012 ending balance was \$26,153.76. There weren't any outstanding checks. Current balance in the investment account for September 2012 was \$85,343.24 and for October 2012 was \$85,356.80. Pending liabilities totaling \$2,794.85 and estimated automatic deductions for Empire District Electric of \$680.00 were presented. Motion made by Fran Owen and second by Dale Owen to accept the financial reports for September and October 2012 and pay pending liabilities totaling \$3,474.85. In favor 5 Opposed 0. Motion passed

The Chairman's Financial Information Report was presented and reviewed. The report contained the Summary of Revenues and Expenses and Fund Balances as well as the Financial Statement as of October 31, 2012, Year to Date Actual vs. Budget as of October 31, 2012 and a recap of the Leawood Bank Statements. Year to date actual versus budget for 2012 resulted in an unfavorable difference of \$6,606. All trustees present initialed all reports. Motion made by Brad Long and second by Caleb heat to approve the Chairman's Financial Reports. In favor 5 Opposed 0. Motion passed.

### **Old Business:**

#### **1 Missouri State Auditor's Report:**

- A) Trustees developing a bidding policy.
  - i) Denny Desmond presented a draft copy of the bidding policy.
  - ii) Trustees to review and will be discussed at next board meeting.
  - iii) Denny Desmond will check with the village attorney on how to approve the policy.

#### **2 Operating Procedures and Policies –** Trustees continue to develop the policy.

#### **3 Hazardous Mitigation Plan –** Trustees are still working on the plan.

#### **4 Southern Hills Barrier:** Those having keys to the barrier are Caleb Head, Dale Owen, Kurt Higgins, Andy Nimmo (Redings Mill Fire Chief) and Mitch Randles (Joplin Fire Chief)

#### **5 Mercy Hospital:** Next issue of the *Leawood Ledger* should contain information on the phases of construction for changes to 50<sup>th</sup> Street and also Indiana.

#### **6 Leawood Village Comprehensive Plan -** Denny reported that Planning and Zoning had not taken any action on the plan as Denny has not been able to make contact with Dick Largent. Denny reported he will continue to try to reach Mr. Largent.

#### **7 Insurance:** Denny Desmond reported that he had received a quote for \$1,388 annually. This would provide \$100,000 for the chairman and vice-chairman, and \$50,000 for the treasurer, clerk, & secretary. The policy would not provide personal coverage only public. Brad Long to contract Barry Williams at the Insurance Center and see what, if any, type of insurance they might offer.

#### **8 Complaints:** All previous complains have been closed at this time.

#### **9 Joplin Special Road District Meeting:** Denny reported that he will attend their meeting on November 26.

#### **10 Tree Trimming:** Closed issue.

**New Business**

**1 Building Permits:**

- A) No new permits issued.
- B) Dale Owen will write a letter for approval of the variance from the neighbor of Emmerson Cooper (2007 East 47<sup>th</sup>) to sign as a matter of record.

**2 Complaints –** Still receiving complaints concerning barking dogs in Southern Hills. No action taken at this time.

**3 Stiffens:**

- A) General discussion concerning the amount to be paid to trustees. Caleb suggested \$25.00 to \$50.00 per meeting. Denny Desmond said he felt trustees should be paid the same amount and no more than \$50.00 per meeting equaling \$1500 per year.
- B) Will discuss further at the January 2013 meeting.

**4 Planning & Zoning Commission:**

- A) Commission did not meeting tonight. They will only meet when they have a need. They will still need to review the comprehensive plan.

**5 2013 Annual Budget:** Denny presented the preliminary budget. Trustees to review. The final budget will be presented for approval at the January 2013 meeting

Motion made by Caleb Head and second by Brad Long to adjourn the meeting. In favor 5 Opposed 0. Motion passed. Meeting adjourned at 7:12. Next meeting will be January 15, 2013.

Minutes prepared by:

Minutes approved by:

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Fran Owen, Secretary      Date

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Denny Desmond, Chairman