

LEAWOOD VILLAGE BOARD OF TRUSTEES MEETING

March 20, 2017- Minutes

Trustees Present:

Denny Desmond, Chairman
Beverly Kiehl – Vice Chairman
Brad Long, Vice Chairman
Dale Owen, Clerk
Fran Owen, Secretary

Visitors:

None

Denny Desmond, Chairman, called the meeting to order at 7:53 at the Redings Mill Fire Department located at 5205 S Range Line Road, Joplin, MO 64804.

Minutes from the January 17, 2017 were presented. Motion made by Brad Long and second by Beverly Kiehl to forgo the reading of the minutes as everyone had received copies and accept the minutes as presented. In favor 4 Opposed 0. (Note: Dale Owen was not present when minutes were approved). Motion passed.

Original financial bank statements and bank reconciliation statements for January and February 2017 for the money market account, operating account and sales tax account with a total balance of \$193,153.47 were presented by Brad Long. Statements were reviewed by each trustee, signed and dated. Ending balance for the January 2017 operating account was \$113,811.88, money market \$25,737.56 and sales tax 47,442.84. Ending balance for the February 2017 operating account was \$116,931.56, money market \$25,737.95 and sales tax \$50,483.96. Motion made by Beverly Kiehl and second by Fran Owen to approve the treasure report. In favor 4 Opposed 0. Motion passed. (Note: Dale Owen was not present when the financial statements were approved).

Pending liabilities totaling \$1,568.15 (HSTCC Membership Fee \$204.60, Lawn Guy – Paul Horton \$1,200.00, Eagle Eye Printing \$160.00, Newton County Treasurer \$3.55) and ACH payments to Empire District Electric totaling \$685.65 were presented by Brad Long. Motion made by Beverly Kiehl and second by Fran Owen to pay pending liabilities totaling \$2,253.80. In favor 4 Opposed 0. Motion passed. (Note: Dale Owen was not present when the pending liabilities were approved).

Denny Desmond presented the Chairman's Report of Financial Information as of February 28, 2017. The report contained the revenue and expenses by month, revenue and expenses actual versus budget and prior year and CB&T bank transactions for 2 months ending February 28, 2017. Motion made by Fran Owen and second by Brad Long to accept and approve the Chairman's financial reports. In favor 4 Opposed 0. Motion passed. All trustees signed and dated the report. (Note: Dale Owen was not present when the Chairman's Report was presented).

Old Business:

- 1 **Operating Procedures and Policies** – Denny Desmond working on the Village of Leawood Procedures and Policies document. Trustees reviewed the document and recommended adding procedures for:
 - A) Banking and Financial Instructions. Instructions should state that a resolution to open a new banking account is required. A copy of the minutes from the meeting where the resolution was approved must also accompany the resolution when presented to the banking institution.
 - B) Under the Web Site heading suggestion made that the building permit application be placed on the web site and a short recap of what is required to obtain a building permit.
 - C) Add the Joplin Special Road District to the Contracts and Agreements heading.
 - D) Succession of Trustees: Trustees will continue to update.
- 2 **Hazardous Mitigation Plan** - Trustees will review the plan for possible updates. .
- 3 **Street Repairs:** Trustees to address in the spring and/or in the fall of 2017. Denny reported there was nothing new to report as Kurt Higgins was currently unavailable.
- 4 **Village Ordinances:**
 - A) Trustees reviewed the building permit ordinance presented by Dale Owen. Trustees agreed to change the fee for commercial permits to one amount only and not charge additional fees for the size of the structure. Trustees to vote on approving the ordinance at the May meeting.
 - B) Denny Desmond still updating the Zoning Ordinance.
- 5 **Comprehensive Plan:**
 - A) Neighborhood Watch – Trustees may need to hold another village meeting to re-establish interest in the program as there hasn't been any volunteers to help get neighborhood watch working. Denny Desmond will contact residents in Hidden Valley to see if he can find a volunteer to head-up the program in that area. Beverly Kiehl will check in the area of Connecticut Streets and Emerald Drive. Dale Owen will check Indiana Street, 5^{0th} Street and Horseshoe Drive for a volunteer. Denny Desmond said he would ask Kurt Higgins to see if anyone in Southern Hills would volunteer. Beverly Kiehl said she was waiting on the Newton County Assistant Sheriff's Deputy to return her call. Apparently Seneca MO has disbanded their program. May need to put another article in the *Leawood Ledger* for volunteers.
 - B) Neighborhood Clean-up: Has been scheduled for dumpsters to be delivered April 20 and picked up on May 1. Dumpsters will be placed in the same areas as last year.
 - C) Beautification Projects:
 - i) Residential leaf pick-up: Brad Long contacted BBC and reports they will not pick up leaves.

- ii) Suggestion that the neighborhood yard sale be tied in with the one conducted in the Silver Creek area of Joplin. Beverly Kiehl reported she had been unable to find out if Silver Creek was having a yard sale and if so who to contact. She advised she will try once again to find someone.
- iii) Provide tree trimming as well as cutting down dead trees where owners can't afford to pay for removal. (Closed)
- D) New resident information packets – Suggestion for items to include in the packet include a listing for emergency services (Redings Mill Fire, Newton County Sheriff and Newton County Ambulance, Missouri Highway Patrol), snow removal, trash hauling, a copy of the *Leawood Ledger*, and the village web address.

6 Complaints:

A) The old Empire lot on Connecticut- A company in Arkansas (Arapaho LC) owns the lot. Lot has become a dumping ground (old mattress) Denny to send certified letter to owner.

7 Recycling Program: Dale Owen contacted the Joplin Workshop to find out more on their recycling program. He reported that they were not set up to do residential pick up but would pick up at a central location. They are using laundry tubs made into wire bins. General discussion by trustees resulted in deciding that this would not be feasible for the village. Issue closed.

8 Connecticut and 44th Street Construction Project: Nothing new to report at this time.

9 Special Use Permit: 2991 Southern Hills. The Board of Trustees all agreed to issue a one year permit for raising chickens to Kurt Beyersdorfer. Denny will follow up in the spring.

10 Joplin Public Library: Beverly Kiel contacted the Joplin Public Library and reported they weren't willing to give a discount for resident outside the city. Cost for Leawood residents would be \$50.00. Information to be noted to be included in the new residence packet, Issue closed.

New Business:

1. Building Permits – None issued. Dale Owen reported that a new bridge had been constructed over Silver Creek off of 50th Street (Tim Whelan property) and he didn't know anything about it until it was completed. Construction company (Crossland) reported they had obtained approval from the Corp of Engineers. Dale to follow up with Kurt Higgins and report back.

2. Board of Adjustments – due to the unavailability of volunteers for this board Denny Desmond suggested that the Board of Adjustments be eliminated and combined with the Planning and Zoning Board. Denny will check with the village attorney and report at the May meeting if the boards can be combined.

3. Complaints:

A) 4825 Indiana – Travel trailer with side open, covered partially by blue tarp, furniture and appliances setting in front of it. Denny Desmond to send letter to property owner.

B) Coroner of 44th & Connecticut – several wrecked cars on west side of property. Denny Desmond to send letter to property owner. Dale Owen will also look at the village ordinance to see if any of them cover wrecked or abandoned vehicles.

C) Lagoon on Sunset – Owner of property Justin & Abbey Forrest (correspondence attached). Kurt Higgins unavailable to attend this meeting to give an update. Table to May meeting.

Motion made by Beverly Kiehl and second by Brad Long to adjourn the meeting. In favor 5 Opposed 0. Motion passed. Meeting adjourned. 7:35 P.M. Next meeting will be on March 31, 2017.

Minutes prepared by:

Minutes approved by:

Fran Owen, Secretary Date

Denny Desmond, Chairman